
**NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 8 SEPTEMBER 2021
REPORTS OF COMMITTEES**

1. NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE

The report to and minutes of the Narromine Showground and Racecourse Advisory Committee Meeting held on 29 July 2021 at the Narromine Council Chambers are attached. (**See Attachment No. 1**).

RECOMMENDATION

That the report of the Narromine Showground and Racecourse Advisory Committee and the recommendations from the minutes of the Meeting held on 29 July 2021 be adopted.

**MINUTES OF THE NARROMINE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE
MEETING HELD IN COUNCIL'S CHAMBERS ON THURSDAY 29 JULY 2021**

PRESENT: Cr Dawn Collins (Chair), Cr Les Lambert, Nick Powell (Narromine Show Society), Claire Gill (Narromine Pony Club), Bill Gibbs (Narromine Show Society), Sally Packham (Narromine Pony Club), Phil Johnston (Director Community and Economic Development) and Alison Attwater (Minute Taker)

1. WELCOME

The Chair welcomed those present and declared the meeting open at 3.06 pm.

2. APOLOGIES

RECOMMENDED Les Lambert/Nick Powell that the apologies of Shelli Hazzard (Narromine Turf Club) be accepted.

3. DECLARATION/CONFLICT OF INTEREST

Nil

4. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

RECOMMENDED Sally Packham/Bill Gibbs that the minutes of the previous meeting held on 20 May 2021 be accepted as a true and accurate record of the meeting.

5. BUSINESS ARISING FROM THE MINUTES

Nil

6. REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE

1) Follow up Items

A) An update was requested on the structure over the white cattle yards. Director of Community and Economic Development advised that Council's compliance team was currently working through this process.

RECOMMENDED: Cr Les Lambert/Claire Gill that the information be noted

2) Work Health and Safety

Nil

RECOMMENDED: Cr Les Lambert/Sally Packham that the information be noted.

**MINUTES OF THE NARROMINE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE
MEETING HELD IN COUNCIL'S CHAMBERS ON THURSDAY 29 JULY 2021**

**REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE
Cont'd.**

3) Bookings

It was noted that the Narromine Show will still take place on 4 September 2021 unless COVID forces a shut down.

RECOMMENDED: Sally Packham/Claire Gill that the information be noted.

4) Financial Report

An enquiry was made into the two entries from Shell Energy on 30 June.

Action: Council to provide clarification on what Shell Energy provides to NSRAC

RECOMMENDED: Cr Les Lambert/Bill Gibbs that the Financial Report as presented be accepted.

5) Directors Report

RECOMMENDED: Nick Powell/Bill Gibbs that the Director's Report as presented be accepted.

6) GENERAL BUSINESS

Director of Community and Economic Development reported that he has engaged a company to carry out necessary investigation on the structural condition of the grandstand and jockeys' room at the showground.

It was raised that the Showground would require a general clean-up prior to show day. It was advised that this had already been scheduled by Council.

It was reported that the cedar suckling at the entry gate has reappeared.

Action: CRM to be lodged for removal of cedar suckling

7) NEXT MEETING

The next meeting of the Narromine Showground and Racecourse Advisory Committee will be held on 21 October 2021, commencing at 3.00 pm at the Council Chambers.

There being no further business, the meeting closed at 3.33 pm.

**MINUTES OF THE NARROMINE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE
MEETING HELD IN COUNCIL'S CHAMBERS ON THURSDAY 29 JULY 2021**

The minutes (pages 1-3) were confirmed on _____ 2021 and are a true and accurate record of proceedings of the meeting held on 29 July 2021.

Chair

REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE HELD AT COUNCIL'S CHAMBERS THURSDAY 29 JULY 2021

1. FOLLOW UP ITEMS

Pony Club Water Leak	Council to investigate	ACTION: Council to place CRM OUTCOME: Council staff have replaced the water line
Show Society Pavilion Kitchen	Funding channels to be investigated for new kitchen in pavilion	ACTION: Manager Community and Economic Development to investigate OUTCOME: An application has been submitted
CCTV Monitoring System	Narromine Turf Club to investigate options for system to cover all user group areas	ACTION: Narromine Turf Club to investigate and present at the next meeting
Cattle Yard Structure	Council to further investigate	ACTION: Manager Community and Economic Development to investigate further OUTCOME: Compliance with Councils request to regularise in progress
Dead Trees	Council to investigate timeline for trees	Action: Council to investigate removal timeline OUTCOME: Quotes have been received for removal budget to be reviewed

RECOMMENDATION

That the information be noted.

2. WORK HEALTH AND SAFETY ISSUES

Have any other Work Health and Safety Issues arisen for further consideration?

RECOMMENDATION

That the information be noted.

REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE HELD AT COUNCIL'S CHAMBERS THURSDAY 29 JULY 2021

3. BOOKINGS

Since the last meeting in May 2021, there have been Three (3) functions at the Narromine showground. There are twelve (12) forward booking for the next three months up to October 2021

Name	Event Date
Private Function	6 June 2021
Pony Club	20 June 2021
Pony Club	18 July 2021
NSW Health	3 August 2021
Narromine Turf Club	15 August 2021
NSW Health	24 August 2021
NSW Health	25 August 2021
Private Function	28 August 2021
Private Function	11 September 2021
Private Function	18 September 2021
Pony Club	19 September 2021
Private Function	23 September 2021
Private Function	25 September 2021
Narromine Turf Club	16 October 2021
Narromine Pony Club	17 October 2021

RECOMMENDATION

That the information be noted.

4. FINANCIAL REPORT

The Narromine Showground and Racecourse Advisory Committee Financial Report is reflected in **Attachment No. 1**.

RECOMMENDATION

That the Financial Report as presented be adopted.

REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE HELD AT COUNCIL'S CHAMBERS THURSDAY 29 JULY 2021

5. Directors Report

Welcome to our last showground meeting before the upcoming September local elections. Many activities have taken place at the showground and its looking like a very busy time over the next three months COVID permitting.

The new air-conditioner has been installed in the dining room, this was a welcomed addition during the recent COVID vaccination clinic. The new storage shed is almost complete, this will provide a secure lockup area to house various items for storage.

A grant funding application has been submitted for a new water reticulation system at the showground. Narromine Show society has also applied for grant funding for additions to the pavilion by way of a new kitchen and office.

RECOMMENDATION

That the information be noted.

6. Next Meeting

The next Narromine Showground and Advisory Committee meeting will be held on Thursday, 18 November 2021 at 3pm at the Council Chambers

RECOMMENDATION

That the information be noted.

Phil Johnston
Director, Community and Economic Development

2020-2021		INCOME	USER CHARGES										
			FEES			CONTRIBUTIONS							
			COTTAGE	OTHER		NMETURF	NME SHOV	NME SH	SUNDRIES		OTHER INCOME	INTEREST	TOTAL INCOME
DATE	DETAILS	REC	RENT	FACILITIES	STABLES	CLUB	SOCIETY						
1/07/2020	Cottage Rent		595.60										595.60
28/07/2020	- Lease Horse Stables				269.85								269.85
28/07/2020	- Lease Cattle Pavilion				181.21								181.21
28/07/2020	- Lease Horse Stables				181.21								181.21
28/07/2020					181.21								181.21
28/07/2020					181.21								181.21
28/07/2020						1,231.82							1,231.82
3/08/2020	Cottage Rent		130.60										130.60
3/08/2020	Narromine Shire Council Contribution							9,708.00					9,708.00
11/08/2020	Hire Of Showground -			340.91									340.91
18/08/2020	Contribution to Show Jumps						5,000.00						5,000.00
21/08/2020	Credit - Trainers Charge 2020-2021				(101.82)								(101.82)
28/08/2020	- Lease Horse Stables				269.85								269.85
28/08/2020	- Lease Cattle Pavilion				181.21								181.21
28/08/2020	- Lease Horse Stables				181.21								181.21
28/08/2020					181.21								181.21
28/08/2020					181.21								181.21
1/09/2020	Cottage Rent		555.60										555.60
22/09/2020	- Lease Horse Stables				269.85								269.85
22/09/2020	- Lease Cattle Pavilion				181.21								181.21
22/09/2020	- Lease Horse Stables				181.21								181.21
22/09/2020					181.21								181.21
22/09/2020					181.21								181.21
22/09/2020						1,231.82							1,231.82
1/10/2020	Cottage Rent		605.60										605.60
20/10/2020	- Lease Horse Stables				269.85								269.85
20/10/2020	- Lease Cattle Pavilion				181.21								181.21
20/10/2020	- Lease Horse Stables				181.21								181.21
20/10/2020					181.21								181.21
20/10/2020					181.21								181.21
20/10/2020						1,231.82							1,231.82
2/11/2020	Cottage Rent		595.60										595.60
10/11/2020	Hire Of Showground -			340.91									340.91
10/11/2020	Hire of Showground -			340.91									340.91
24/11/2020	- Lease Horse Stables				269.85								269.85
24/11/2020	- Lease Cattle Pavilion				181.21								181.21
24/11/2020	- Lease Horse Stables				181.21								181.21
24/11/2020					181.21								181.21
24/11/2020					181.21								181.21
1/12/2020	Cottage Rent		485.60										485.60
18/12/2020	- Lease Horse Stables				269.85								269.85
18/12/2020	- Lease Cattle Pavilion				181.21								181.21
18/12/2020	- Lease Horse Stables				181.21								181.21
18/12/2020					181.21								181.21

18/12/2020				181.21								181.21	
4/01/2021	Cottage Rent		495.60									495.60	
19/01/2021	Refund - Hire Of Showground -			(340.91)								(340.91)	
22/01/2021	- Lease Horse Stables			269.85								269.85	
22/01/2021	- Lease Cattle Pavilion			181.21								181.21	
22/01/2021	- Lease Horse Stables			181.21								181.21	
22/01/2021				181.21								181.21	
22/01/2021				181.21								181.21	
1/02/2021	Cottage Rent		645.60									645.60	
23/02/2021	- Lease Horse Stables			269.85								269.85	
23/02/2021	- Lease Cattle Pavilion			181.21								181.21	
23/02/2021	- Lease Horse Stables			181.21								181.21	
23/02/2021				181.21								181.21	
23/02/2021				181.21								181.21	
1/03/2021	Cottage Rent		395.60									395.60	
22/03/2021				340.91								340.91	
26/03/2021	- Lease Horse Stables			269.85								269.85	
26/03/2021	- Lease Cattle Pavilion			181.21								181.21	
26/03/2021	- Lease Horse Stables			181.21								181.21	
26/03/2021				181.21								181.21	
26/03/2021				181.21								181.21	
26/03/2021					1,231.82							1,231.82	
1/04/2021	Cottage Rent		595.60									595.60	
15/04/2021	- Hire Fee			340.91								340.91	
27/04/2021	- Lease Horse Stables			269.85								269.85	
27/04/2021	- Lease Cattle Pavilion			181.21								181.21	
27/04/2021	- Lease Horse Stables			181.21								181.21	
27/04/2021				181.21								181.21	
27/04/2021				181.21								181.21	
3/05/2021	Cottage Rent		235.60									235.60	
17/05/2021	Cottage Rent		250.00									250.00	
21/05/2021	Lease Horse Stables			269.85								269.85	
21/05/2021	- Lease Cattle Pavilion			181.21								181.21	
21/05/2021	- Lease Horse Stables			181.21								181.21	
21/05/2021				181.21								181.21	
21/05/2021				181.21								181.21	
1/06/2021	Cottage Rent		715.60									715.60	
9/06/2021	- Hire Fee			340.91								340.91	
22/06/2021	- Lease Horse Stables			279.70								279.70	
22/06/2021	- Lease Cattle Pavilion			187.12								187.12	
22/06/2021	- Lease Horse Stables			187.12								187.12	
22/06/2021				187.12								187.12	
22/06/2021				187.12								187.12	
22/06/2021	- Trainers Annual Licence			104.55								104.55	
25/06/2021	- Hire Fee			340.91								340.91	
25/06/2021	- Hire Fee			340.91								340.91	
	TOTAL		6,302.20	1,704.55	12,654.32	4,927.28	5,000.00	9,708.00	0.00		0.00	0.00	40,296.35

NSRAC EXPENDITURE																	
2020-2021																	
REPAIRS & MAINT																	
DATE	FOR	CHQ	ELECTRICITY	INSURANCE	VANDILISM REPAIRS	CLEANING	RATES & WATER	WAGES & PLANT	SUNDRY	GROUND	PLANT	Insurance Excess	BUILDINGS / FIXTURES	TURF	HOUSE	TOILETS	TOTAL
9/07/2020	- Cleaning Showground					200.00											200.00
28/07/2020						272.73											272.73
30/07/2020	Council Wages							542.85									542.85
30/07/2020						620.00											620.00
4/08/2020			574.80														574.80
7/08/2020											5,000.00						5,000.00
2/09/2020			764.03														764.03
1/10/2020	- Cleaning					300.00											300.00
2/10/2020			626.96														626.96
15/10/2020	Council Wages							469.21									469.21
16/10/2020	- Cleaning					250.00											250.00
30/10/2020	- Cleaning					250.00											250.00
4/11/2020			43.62														43.62
4/11/2020			543.70														543.70
30/09/2020	Council Wages - Adjustment							- 7.79									- 7.79
2/12/2020	Narromine Shire Council - Water						42.50										42.50
1/12/2020													297.41				297.41
16/11/2020													359.09				359.09
2/12/2020			50.42														50.42
2/12/2020			486.14														486.14
6/01/2021			42.63														42.63
6/01/2021			442.85														442.85
31/12/2020	Wages Correction							21.44									21.44
5/02/2021	- Ceiling Fans with Remote Control												5,082.46				5,082.46
1/12/2020	Narromine Shire Council - Water Acc						59.50										59.50
3/02/2021			54.63														54.63
3/02/2021			407.17														407.17
17/02/2021	Council Wages							237.56									237.56
3/03/2021			36.12														36.12
3/03/2021			430.35														430.35
8/04/2021	Council Wages							77.55									77.55
6/04/2021	- Showground Cottage Septic														1,040.00		1,040.00
11/03/2021	Narromine Shire Council - Water Acc						81.60										81.60
14/04/2021	Council Wages							213.26									213.26
15/04/2021	Narromine Shire Council - Waste Depot Charge								50.45								50.45
14/04/2021	Narromine Shire Council - Rates						1,168.37										1,168.37
8/04/2021			294.47														294.47
8/04/2021			48.39														48.39
1/05/2021	- Supply Electrical Service												2,240.91				2,240.91
3/05/2021			179.75														179.75
31/05/2021													227.71				227.71
1/06/2021	- Supply & Instal New Air Con												3,443.64				3,443.64
2/06/2021													139.90				139.90
2/06/2021													172.84				172.84
4/06/2021	Council Wages							2,236.55									2,236.55
4/06/2021			16.77														16.77
4/06/2021			48.75														48.75
6/06/2021	- Water Service												1,170.00				1,170.00
11/06/2021													151.22				151.22
18/06/2021	Narromine Shire Council - Water Acc						27.20										27.20
30/06/2021			14.59														14.59
30/06/2021			1,011.41														1,011.41
																	-
			6,117.55	-	-	1,892.73	1,379.17	3,790.63	50.45	-	5,000.00	-	13,285.18	-	1,040.00	-	32,555.71

**Narromine Showground and Racecourse
Advisory Committee
Statement of Working Funds
As at 30/06/2021**

Balance Brought Forward as at 01/07/20	105,618.41
Add Receipts	40,296.35
Less Payments	<u>(32,555.71)</u>
Balance of Working Funds 30/06/2021	<u>113,359.05</u>
Security Bonds Held	<u>3,296.00</u>
Reconciled Balance	<u>116,655.05</u>
Check:	- 0.00

Balance Sheet Check:

Reconciled Bank Balance 1 July 2020	105,618.41
Profit Year to Date	<u>7,740.64</u>
Reconciled Working Funds Balance 30/06/2021	<u>113,359.05</u>
Plus Security Bonds Held	3,296.00
Reconciled Balance (from GL)	116,655.05
Check:	-

Narromine Showground and Racecourse Advisory Committee

Statement of Income & Expenditure

Period Ending 30/06/2021

INCOME

Contributions		
Narromine Turf Club	4,927.28	
Narromine Show Society	5,000.00	
Narromine Shire	9,708.00	
Sundry	-	
	-	19,635.28
Fees		
Cottage Rent	6,302.20	
Other Facilities	1,704.55	
Stables	12,654.32	
	12,654.32	20,661.07
Other Income		
Grant - Amentities Building	-	
Loan - Amentities Building	-	
Interest		
	-	-
	-	40,296.35

EXPENDITURE

Vandalism Repairs		-
Cleaning		1,892.73
Electricity		6,117.55
Insurance - Excess		-
Insurance		-
Repairs & Maintenance		
Buildings / Fixtures	13,285.18	
Grounds	-	
Plant	5,000.00	
Turf	-	
House Repairs	1,040.00	
Toilets	-	19,325.18
Rates & Water		1,379.17
Wages & Security		3,790.63
Sundry		50.45
	-	32,555.71

PROFIT/(LOSS) YEAR TO DATE 7,740.64


ADJUSTED PROFIT/(LOSS) YEAR TO DATE 7,740.64

Balance Authority

	Job Number or GL Number		
BBF Authority 2019-2020	GL 69010.0001.1000		
Authority Balance 2020-2021	GL 69010.0001.1000	\$	116,655.05
	Balance	\$	116,655.05

Bonds Held Balance 2019-2020	GL 69230.8595.2040	\$	-
Bonds Held Balance 2020-2021	GL 69230.8595.2040	\$	3,296.00
	Total	\$	3,296.00

Bonds Outstanding

	14/06/2019	-	526.00
	10/11/2020	-	554.00
	19/01/2021	-	554.00
	22/03/2021	-	554.00
	25/06/2021	-	554.00
	25/06/2021	-	554.00
	Total	-	3,296.00

[Back to Report](#)